

## **Advertising Checklist**

$\overline{\checkmark}$	Check When Complete
	Always Required
	Ad is current, accurate & reliable. Ad is not false, misleading, or deceptive in any way
	Agency Information (does not apply to limited space medium)
	Business name, address, TICO Registration #
	Does not contain residential (home) phone number
	When Showing a Price
	The total price (including taxes & fees) is shown clearly and prominently anytime the price is displayed
	Conditions (if any) that affect or limit availability of price are shown (i.e. date price is available)
	Reasonable description of travel services (i.e. hotel, gateway, supplier, etc)
	Price advertised is in CAD currency unless clearly shown otherwise
	Price advertised is available to the public at the time of the advertisement
	When Advertising a Specific Travel Service (does not apply to limited space medium)
	Deposit & final payment requirements are shown
	Shows the registrant's refund policy including cancellation and change penalties
	Fair & accurate description of travel services including supplier, carrier, tour operator, hotel, etc
	Using Photos in Advertising
	Photos/Pictures accurately depict what is being advertised
	If the picture is not a photo, the ad explains this, i.e. Artist's Rendering

**Note:** The above checklist is provided as a guide to assist registrants in complying with the Act and the Regulation in Ontario. It is not exhaustive and is not a substitute for legal advice regarding the particular circumstances of a registrant. If you are uncertain regarding the information included on the checklist, please contact TICO for further information.