

## **Sample Bank Letter**

## **Requirements:**

- Two bank accounts are required, and they must be designated as a "General Account" and a "Travel Industry Act Trust Account".
- The bank accounts must be held in a Bank of Canada recognized bank, trust company, or credit union.
- The bank accounts must be under the travel seller's legal business name registered with TICO.
- If CAD and USD accounts are maintained, the bank letter should clearly show the currency for each account.
  - $\Box$  The letter must be on the bank's letterhead and signed by a bank official.

	ABC Bank & Trust 123 Ontario Blvd Ottawa, ON K1Z 0T3
January 1, 2	2024
To Whom If	May Concern:
This letter is	s to confirm that 1234567 Ontario Inc. o/a Greystone Travel holds the ink accounts at ABC Bank & Trust.
Account N	umber 1234 0011223 - General Account
Account N	umber 1234 0011334 - Travel Industry Act Trust Account
Best regard	S,
Rose	Jones
<b>Rose Jone</b> Bank Signir	